



**Riverside County**  
**Juvenile Justice and Delinquency Prevention Commission**

Christopher Collopy, Chair  
Kelly Curtis, Vice-Chair  
Pam Torres, Secretary-Treasurer

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**JJDPC Monthly Meeting Minutes**

**September 9, 2021**

Location: RCIC  
3450 14<sup>th</sup> St.,  
Riverside, CA 92501

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**IN ATTENDANCE:** Tierra Bowen, Christopher Collopy, Laurel Cook, Robert Lippert, Micheal Malsed, Armando Ruiz-Rosas, Pam Torres Support Secretary Cathy Piech

**Absent:** Kelly Curtis, John Hunneman, Georgia Hussein (on Leave of Absence until 12/31/2021)

**Guests:** Lachelle Crivello, Edith Motley

**Applicants:** N/A

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**1. Call to Order**

- a. Meeting was called to order at 11:40 AM

**2. Introduction of guest**

- a. Secretary-Treasurer Pam Torres introduced attendees & guests in attendance-listed by name.

**3. Public Comments** – Edith Motley spoke about her granddaughters bullying situation at an elementary school and asked the Commissioners for assistance. Commissioner Lippert motioned to send a letter to the principal of the said school and CC: County Counsel and RCOE Dr. Gomez. Commissioner Cook seconded. Commissioner Collopy to prepare a draft communication and send to Lipper/Cook for review,

**4. Guest Speaker:**

- a. Riverside County Probation Department: Overview of Restitution Unit was provided by Lachelle Crivello, Admin Services Officer.

**5. County Counsel Report - N/A**

**6. Probation Report – N/A**

- a. The Commissioners are requesting CDPO Bailey, or a representative attend the next October 14<sup>th</sup> meeting and provide the following:
- i. Population Count (IJH, YTEC, SJH, PTS, & YTEC)
  - ii. Any critical incidents
  - iii. Overview of PTS, including how the single female is doing.

**7. DPSS Report**

- a. A DPSS report handout was provided.
- b. The Commissioners have asked Ms. Hernandez, or a representative attend the October 14<sup>th</sup> meeting. The Commissioners would like a breakdown on what the data DPSS is providing means and more context about the data.

**8. Review and Approval Meeting Minutes**



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- a. Monthly Meeting Minutes dated August 12, 2021 were reviewed by the Commission. Commissioner Lippert motioned to accept the meeting minutes. Commissioner Malsed seconded. All in favor, motion carried.

**9. Review and Accept Correspondence**

- a. Correspondence to/from Judge Peterson & Chief Miller re: Public Records Request.
  - i. Commissioner Collopy thanked Commissioner Cook as he skipped a procedural component and didn't notify the Judge and Chief Miller until now.
- b. Correspondence: County Counsel re: Espinoza PRA Request
  - i. County Counsel has sent Espinoza the requested documentation.

**10. Training**

- a. Commission Collopy advised the Commissioners of upcoming guest speakers.

**11. Activities of the Commissions**

- a. Inspections: Chair: Commissioner Lippert, Vice Chair: Commissioner Curtis
  - i. Institution inspections will be held in November.
  - ii. The Commissioners will be using the long form for JH inspections.
  - iii. AMC-YTEC will need two reports completed one for treatment and one for PTS.
  - iv. Discussion on what Commissioner will be able to assist with inspections.
  - v. Secretary Piech has sent out emails and calendar invites.
  - vi. Commissioner Lippert distributed a assignment sheet for Commissioners to commit to inspections schedule.
- b. Membership: Chair: Commissioner Hunneman
  - i. Commissioner Hunneman is working on getting new members.
  - ii. Commissioner Hunneman requested RCIT correct an error in online posting of application information. Completed.
- c. Awards: Chair: Commissioner Collopy
  - i. JJDPC still needs someone to do Color Guard and sing the National Anthem. Commissioner Bowen has been asked to help.
  - ii. JJDPC youth award winners will receive a dollar donation.
  - iii. Recognition plaque will be given to Jerry Lopez.
- d. Anti-Bullying: Chair: Commissioner Malsed
  - i. No report at this time.
  - ii. County SARB meeting: 9/14/2021



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- e. By-Laws/Policies/Procedures: Chair: Laurel Cook, Vice Chair: Robert Lippert
    - i. Review underway. No report at this time.
  - f. Ad-hoc Legislative Committee: Chair: Armando Ruiz-Rosas
    - i. Briefly reviewed cliff notes on SB 493 which impacts JJCC.

**12. New Business**

- a. Treasury Report
  - i. JJDCP award winners will receive a dollar donation.
- b. Shared Awards recipients as determine by Commissioner's votes.

**13. Items for future Commission Consideration**

- a. Commissioners noted having a hard time hearing speakers in larger group meetings.
  - i. Secretary Piech will look into using a microphone for the next Inter-Agency Meeting.

**14. Old Business**

- a. N/A

**15. Commission Member Reports**

- a. N/A

**16. Meeting Adjournment**

- a. Commissioner Cook motioned to adjourn, and Commissioner Lippert seconded. Chair Collopy requested meeting adjournment in memory of the thirteen fallen soldiers in Afghanistan with special note of Cpls. Hunter Lopez and Kareem Nikoui, at 1:30 PM.

**17. Next Meeting:**      October 14, 2021  
   YTEC  
   10000 County Farm Rd.,  
   Riverside, CA 92503