



**Riverside County**  
**Juvenile Justice and Delinquency Prevention Commission**

Christopher Collopy, Chair  
Michael Malsed, Vice-Chair  
Tierra Bowen, Secretary-Treasurer

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**JJDPC Monthly Meeting Minutes**  
**November 10, 2022**

Location: Research Park, Training Room  
1201 Research Park, Ste. 100  
Riverside, CA 92507

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**IN ATTENDANCE:** Laurel Cook, Paul Parker, Charles Trembley, Cynthia Magill, Tierra Bowen, Pam Torres, Christopher Collopy, Emily Headlee, Rachel Ligtenberg, Mike Villalba, Jennifer Kopfler, Cathy Piech

**Unexcused/Excused Absence:** Michael Malsed

**Guests:** DeAnne Knipschild, David Howe (Johnny), Cynthia Tennille, Romon Leija

**Applicants:** Mathew Jenkins

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**1. Call to Order**

- a. With a quorum present, the meeting was called to order at 1:37 p.m.

**2. Pledge of Allegiance**

- a. Pledge of Allegiance was led by Commissioner Trembley.

**3. Roll Call, Welcome and Introductions**

- a. Roll call - JJDPC Secretary, Cynthia Magill
- b. All the participants were welcomed by Chair Commissioner Christopher Collopy and given the opportunity to introduce themselves (by name and title).

**4. Public Comment**

- a. N/A

**5. Motion to Approve Agenda:**

- a. Motion made by Paul Parker and seconded by Charles Trembley.

**6. Motion to Approve Meeting Minutes: October 13, 2022 (Monthly)**

- a. Motion made by Charles Trembley and seconded by Tierra Bowen.

**7. Introduction of Guest:**

- a. Chairman Christopher Collopy, briefly introduced DeAnne Knipschild, CEO, Co-Founder - Locked In CEA Inc.

**8. County Counsel Report:**

- a. Emily announced she would be taking only a little time off starting in February for maternity leave. In her absence, someone from her office will be attending the JJDPC meetings.
- b. Additionally, she informed the group that she passed the request by Judge Shouka regarding substantiated claims to those departments that it would affect so they can decide on how that will be handled in the courts.
- c. Emily noted that the previous request/inquiry of the JJDPC Commission seeking data regarding DPSS transitional housing placement report would fall outside of the scope of the JJDPC Commission.

**9. DPSS Report: Jennifer Kopfler**

- a. Jennifer noted that the DPSS placement team is responsible for inspections of transitional housing placement facilities.
- b. The group discussed The Continuum of Care Group Home Reform and changes in the law.



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- c. Jennifer briefed the group on the leased property for The DPSS Welcome Center located at the larger STRTP facility on the campus. She noted that the center is more of a home-like setting vs. an office setting while the youth are waiting for placement.
- d. The DPSS fiscal year 20-21 Short-Term Residential Therapeutic Program (STRTP) Provider list was discussed at length e.g., color coding on report, compliance, reduction of the number of beds, loss of facility sites.
- e. The Commission requested DPSS to provide data on Riverside County youth vs. Out-of-county youth placed in Riverside County group homes. Jennifer noted that the situation is so fluid and is changing daily and that every county is in the same position, and DPSS works diligently with all the counties. She noted that issues with placement acceptance revolve around the level of care, e.g., history, mental health needs, emotional needs, developmental and physical needs of the youth. They currently have letters going out to all existing providers asking them to expand their existing contracts. Additionally, she noted that several facilities are in the process of downsizing their beds.
- f. Further conversation ensued on the Riverside County Courts request for the JJDCP to assist with conducting BSCC inspections, and the Commission requested a list from DPSS of the group homes that house Riverside County youth. Jennifer noted that the Commission keeps in mind the list can change daily and recommended that the Commission use the original list that was provided early this year. It was noted that the Commission will concentrate on completing inspections on the six (6) original group homes that were provided initially by DPSS to the JJDCP.
- g. Discussed in depth were the Commission's recommendations for group homes that the JJDCP have already inspected, and the need to inspect a second group home associated with the group home, that is, and will be receiving a corrective action recommendation by the JJDCP.
- h. The group discussed Riverside County STRTPs prioritization of Riverside youth over out of county youth, youth/staff ratios, who is responsible for inspection of group homes outside of Riverside County that house Riverside youth, youth whose challenging behaviors and significant emotional and developmental needs create barriers for placement. It was noted that the JJDCP in Riverside and other county JJDCPs have been asked in the past to visit group homes where youth have been placed.
- i. DPSS Report Overview - Jennifer addressed and reviewed information on the data report regarding the different types of abuse per region throughout Riverside County, as previously requested from the Commission.
- j. Additionally, addressed was the adoption process for finding kinship/relative adoption, including unification.

### **10. Special Presentation:**

- a. On behalf of the entire JJDCP Commission and the Board of Supervisors, Chairman Collopy presented Secretary Cathy Piech with a proclamation in appreciation and acknowledgment of her dedication and commitment as interim secretary to the JJDCP for the past two years.

### **11. Guest Speaker: DeAnne Knipschild, CEO, Co-Founder · Locked In CEA Inc.**

- a. Highlights: Locked In 5 Steps is a non-religious, non-12-step program whose mission is to promote understanding and insight into the cycle of self-destructive behavior. To fulfill their mission, their team has developed an intensive 12-week program.



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- b. The Locked In curriculum is called “Unlocked: 5 Steps” and provides understanding and insight into the cycle of self-destructive behavior. The Unlocked 5 Step Curriculum is an intensive program focused primarily on 3 pillars:
    - i. Communication
    - ii. Education
    - iii. Action
  - c. Objectives:
    - i. To create a safe environment for participants to express themselves without judgement.
    - ii. To help participants vocalize needs that are missing.
    - iii. To encourage and support participants in all healthy lifestyle changes
    - iv. To help participants identify internal triggers that lead to destructive behavior
    - v. To guide participants in the forgiveness of self and others
  - d. Collaboration and Goals:
    - i. Connect and contact with courts, schools, youth accountability boards and other organizations to funnel youth into the Locked In program.
    - ii. Contracts and connections with funding sources, counties, and other organizations to offer Locked In prevention program to adverse youth and pre - and post – incarcerated Youth that are re-entering society.
    - iii. Letter of Support.
    - iv. Recommendations to other organizations to present Locked In program information.
  - e. The Commission unanimously agreed to move forward with a letter of support for Locked In and requested Locked In to provide the complete outline of their program.

### **12. Probation Report: Mike Villalba, Asst. Probation Division Dir.**

- a. Provided population count and updates for all three (3) Juvenile youth facilities.
  - i. Indio Juvenile Hall (IJH) - 33 males - 3 pending placement; 2 pending commitments to the PTS program, and 28 are pending court status. In the month of October 2022, Indio had five fights.
  - ii. Indio Covid statistics - Currently, there are four youth and one staff positive for Covid, and the unit is currently under quarantine. All staff and youth are required to wear masks, and access is restricted to minimize exposure.
  - iii. Southwest Juvenile Hall (SWJH) - 36 males, 1 is serving straight custody time before Release, 6 are pending placement, and 29 are pending court status. SWJH had six fights for the month of October. The covid numbers are at zero for both youth and staff.
  - iv. SWJH is currently pending an upgraded security camera system in the court holding area to assist in monitoring capabilities for SWJH control staff.
  - v. Crogan Youth and Treatment Education Center (AMC-YTEC) - Total of 68 youth. Treatment has = 29 males, and 3 females. Detention - 8 females, 5 are pending court; 2 pending placement and one is serving straight custody time. For the month of October, YTEC experienced 8 fights, 3 fights in the YTEC boys' unit, 1 in the girls' unit, and 1 in girls' detention, and 3 in PTS.
  - vi. Pathways to Success (PTS) - 28 youth, 27 males and 1 female.



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- b. SB81 Round Two Project - Construction of the classroom vocational recreational space is still underway and is currently, in the design phase. The project should be completed in 2025. The Commission requested that the design drawings be brought to a future JJDC monthly meeting for the Commission to view. Mike noted, they will be meeting with the contractors for final renderings next week and will forward the final design to the Commission.
- c. Mike thanked the Commission for their participation in judging the Halloween decorating contest. The winner of the contest (girls' unit) will be enjoying a pizza party with snacks and treats today and they are extremely happy and excited to have been chosen as the winners. Additionally, Mike noted that on October 8, YTEC's Mega Unit held a family barbecue day.
- d. Further conversation ensued about youth at group homes that commit some type of criminal activity, e.g., staff assaults, destroying property etc., and youth who are being released not connected with DPSS, aftercare services, functional family probation, recidivism rates, and success rates.

### 13. New Business:

- a. Key Initiatives for 2022-2023
  - i. Chair, Christopher Collopy asked the Commission to think about key initiatives the Commission should try to accomplish in 2023 and bring those ideas to the next JJDC meeting.
- b. Establishing dates(s) for Awards Presentation Program in 2023
  - i. Typically, held in March.
  - ii. Agenda items for Awards will be added to the JJDC monthly December agenda.
- c. JJDC Meeting Locations
  - i. Discussion on centralizing JJDC meeting place vs. roaming meetings.
  - ii. The consensus among the group was for JJDC meetings to be held in a single location. It was noted that the JJDC website has JJDC contact information for public comment and JJDC contact information is located on the agenda when posted for public posting.
  - iii. The County Council will explore the regulations surrounding the Brown Act and virtual meetings.
  - iv. JJDC secretary will investigate which Riverside County meeting locations, if any, offer live streaming.
- d. Lockup/Inspections:
  - i. The JJDC has agreed to assist the courts with this year's BSCC inspections of Juvenile Lock-Up facilities for 2022.
  - ii. The list of the nine lock-up facilities will be distributed to Commissioners along with calendar dates and times for them to sign up with their availability.
- e. County Liaison for the Office of Youth and Community Restoration (OYCR)
  - i. Romon Leija, noted that OYCR would like to hear from community stakeholders and learn about programming for youth inside the Secure Youth Treatment Facility (SYTF). Moreover, OYCR views this as an opportunity to build relationships with the community. He is also interested in presenting at an upcoming JJDC monthly meeting.



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**14. Updates:**

- a. California Probation, Parole and Correctional Association CPPCA's 89<sup>th</sup> Annual Training
  - i. The Commission unanimously agreed the conference was valuable and conference attendance for next year should be included in the 2023 budget.

**15. Correspondence Discussion Items:**

- a. None

**16. Activities of the Commissioners:**

- a. Anti-Bullying: Chair: Michael Malsed
  - i. Chris noted that the Commissioner would be attending an Anti-bullying conference and would report back next month.
  - ii. Chris and Michael continue to work with the Riverside County Office of Education on anti-bullying efforts.
- b. Awards: Chair:
  - i. Previously discussed
- c. By-Laws/Policies/Procedures: Chair: Laurel Cook
  - i. Laurel will continue to work with Cynthia on changes that have been brought forth recently at the last few monthly JJDC meetings.
- d. Ad-hoc Legislative Committee: Chair Tierra Bowen
  - i. N/A
- e. JJCC Activity: Subcommittee to Draft County-wide Services Survey - Chair: Chris Collopy
  - i. N/A
- g. DPSS Liaison: Chair
  - i. Open item - for the Commission to appoint a liaison to work with DPSS in the upcoming months.

**17. Old Business**

- a. Observation in courtroom for Commissioners
  - i. Open Item – Chris will reach out to Marcus to arrange a virtual drug court observation. Preferable before Judge Shouka leaves.
- b. Mileage Reimbursement
  - i. Commissioner Chair, Chris Collopy, expressed concern over the length of time it is taking fiscal to reimburse Commissioner's mileage and asked Cynthia to contact the fiscal department to address the commission's concerns and report back.

**18. Commission Member Reports**

- a. N/A

**19. Meeting Adjournment**

- a. Motion to adjourn, made by Commissioner Trembley and seconded by Commissioner Bowen.

**20. Next Meeting:**

December 08 @ 1:30 PM  
901 E. Ramsey Street  
Banning, CA 92220