



**JJDPC AGENDA
BUSINESS MEETING**

**October 12, 2023
11:30 AM**

Location:

Rustin Conference Center (Entrance 1)
2085 Rustin Ave., Riverside CA 92507
Room # 1056

1. Call to Order Chair, Chris Collopy
2. Pledge of Allegiance Chair
3. Roll Call Executive Assistant
4. Public Comment
5. Motion to Approve Agenda Chair
6. Motion to Approve – August 10, and July 13, 2023
(Monthly and Quarterly) meeting minutes Chair
7. County Counsel Report County Counsel
8. Probation Report Chief Deputy Probation Officer
9. DPSS Report Deputy Director, DPSS
10. New Business
 - a. Commissioner Reappointment
 - i. Application for extension
 - b. Group Homes /STRTPs / Lockups / BSCC / Institutions (Inspections)
 - i. Scheduling
 - c. JJDPC Applicant (Meet and Greet)
 - i. Update
11. Correspondence Discussion
 - i. Response from Riverside Unified School District (RUSD) - Regarding School Violence
12. Activities of the Commission
 - a. School Violence:
 - b. Anti-Trafficking:
 - c. By-Laws/Policies/Procedures:
 - d. Ad-hoc Legislative Committee:
 - e. JJCC Activity:
 - f. DPSS Liaison:

13. Old Business
 - a. Review of Mileage Reimbursement Instructions
 - i. Update
 14. Commission Member Reports
 15. Adjournment
-

Attachment(s):

- August 10, 2023 (Monthly minutes), July 13, 2023 (Quarterly minutes)
- DPSS Data Report
- Response from Riverside Unified School District (RUSD) - Regarding School Violence

NEXT MEETING: November 09, 2023

In Accordance with State Law (The Brown Act):

- *The meetings of the Juvenile Justice & Delinquency Prevention Commission are open to the public. The public may address the commission within the subject matter jurisdiction of the Commission.*
- *Disability persons may request disability related accommodations to address the JJDC. Reasonable accommodations can be made to assist disabled persons if requested 24-hours prior to the meeting by contacting Riverside County Probation Department at (951) 358-7022 or at cymagill@rivco.org.*
- *The public may review open session materials at: <https://rivcoprobation.org/jjdc>*
- *Items may be called out of order.*
- *Agenda will be posted 72-hours prior to meeting.*
- *Cancellations will be posted 72-hours prior to meeting.*



Riverside County
Juvenile Justice and Delinquency Prevention Commission

Christopher Collopy, Chair
Paul Parker, Vice-Chair
Laurel Cook, Secretary

JJDPC Monthly Meeting Minutes

August 10, 2023

Location: Rustin Conference Center
2085 Rustin Ave., Riverside, CA 92507

IN ATTENDANCE: Christopher Collopy, Paul Parker, Cynthia Magill, Laurel Cook, Pam Torres, Micheal Malsed, Jennifer Kopfler, Shannon Crosby, Emily Headlee, Daniel Castaneda, Tamara Alexander, Ramon Leija

Unexcused / Excused Absence: Charles Trembley (Excused)

Applicants: N/A

1. **Call to Order**
 - a. With a quorum present, the meeting was called to order at 1:37 p.m.
2. **Pledge of Allegiance**
 - a. Commissioner Parker led the pledge of allegiance.
3. **Roll Call, Welcome, Introductions and Special Recognition**
 - a. Roll call -- JJDPC Executive Assistant
 - b. All participants were welcomed by Chair Collopy and given the opportunity to introduce themselves (by name and title).
4. **Public Comment**
 - a. No public comment
5. **Motion to Approve Agenda:**
 - a. Motion was made by Paul Parker, seconded by Laurel Cook. Passed unanimously.
6. **Motion to Approve Meeting Minutes: July 13, 2023, Monthly Business Meeting minutes..**
 - a. The motion to approve minutes as amended was made by Paul Parker, seconded by Pam Torres. Passed unanimously.
7. **County Counsel Report: Emily Headlee**
 - a. No report
- 8A. **Probation Report - Daniel Castaneda, Division Director (SWJ)**
 - a. Updates:
 - i. RCP has separated YTEC females. There were nine (9) females on the day of the move. As of today, there are five. Two (2) of the nine (9) females were lost to Ricardo M. custody. One goal has been to reduce the YTEC wait list.
 - ii. One goal has been to reduce the YTEC wait list. The list at one time was up to fifteen (15). There has been some unit movement at YETC. They took three (3) youth three weeks ago, three (3) youth last week, and three this week. Currently, they're at six (6) on the wait list, with plans to take another three within the next couple of weeks.
 - iii. DJJ youth in Indio. There are currently three (3) in Unit 4. They are compliant, yet, not doing too much programing. A couple of the youth feel like they've "been there, done that". They stated they would not cause problems, nor would they go above and beyond doing anything extra.
 - iv. BSCC inspection for the 2023/2024 cycle, taking place in October. Earlier this morning, we had a meeting with our state representative, Shay Molennor. She will visit Riverside County Juvenile Hall institutions on October 2nd, 9th, and 16th. The population counts for the three (3) Juvenile youth facilities.
 - b. Current Population:
 - i. One hundred fifty-eight (158) youth are being housed between the three (3) facilities, with plans today to move a few males from Southwest Juvenile Hall to Riverside. No reports of Covid-19 at any of the Juvenile Hall facilities.
 - ii. Indio Juvenile Hall (IJH) - Fifty-one (51) youth. 48 Detention, and 3 DJJ youth.
 - iii. Southwest Juvenile Hall (SWJH) - Forty-two (42) youth. Males: 36, Females six (6.)
 - iv. Alan M. Crogan Youth Treatment and Education Center (AMC-YTEC) - Thirty-four (34) youth. Males: 30, Females: 4.
 - v. Pathways (PTS) - Twenty-nine (29) youth.
 - c. Incidents: (June 2023)
 - i. Fights: Indio Juvenile Hall (IJH), total of six (6), fights: YTEC and Pathways combined, nine (9), fights. Three were in the girls' unit. They will split those females between the Secure Youth Treatment Facility (SYTF), and Southwest Juvenile Hall (SWJ).
 - ii. Southwest Juvenile Hall (SWJ) had eleven (11) fights in June.



Riverside County
Juvenile Justice and Delinquency Prevention Commission

Christopher Collopy, Chair
Paul Parker, Vice-Chair
Laurel Cook, Secretary

- d. Critical Incidents: (June 2023)
 - i. Fight/Assault: One (1) youth suffered a medical emergency, and CPR had to be performed. The youth was taken to the hospital and released to return to the facility within a couple of hours. The group briefly discussed the incident, and Division Director Castaneda noted the investigation of the incident was still underway. Chair Collopy noted that in the past, the JJJPC was notified immediately of such incidents. Director Castaneda would follow up regarding notifying the JJJPC of such incidents with the Chief Deputy, and circle back to the commission.
- e. Further discussed:
 - i. Returning youth vs. youth listed as Pathway youth, Riverside is now at three (3) males and one (1) female. Three (3) of the youth who had court dates were not released.
 - ii. Increased Fights: Every thrown punch is considered a fight, counted as such, and taken seriously. Although several factors may contribute to fights, those fights have not been attributed to the returning of the DJJ youth. Moreover, as staff intervene rather quickly, most of the fights are over as quickly as they begin. Currently, probation is working with the District's Attorney's office on options for holding any accountable for assaults on staff.
 - iii. Unit one is approaching day 52 of 60 with no fights. As an Incentive, for thirty days they wanted and received pizza, and for the sixty days mark they requested and would receive Raising Cane.
 - iv. The three (Pathways) males, who continue to self-isolate. No longer self-isolating.
 - v. Questions raised on: Whether Probation offers any education programs for staff on gang culture, if pepper spray has been outlawed, and if there has been any attempt to liaise with Homeboy Industries on post release. Director Castaneda noted there is some training available to staff on gang culture, and there are in-house semi-gang experts who share their expertise in their knowledge of area gangs. Pepper spray has not been outlawed, and Riverside county and neighboring counties still use pepper spray. As to the question regarding Homeboy Industries, Probation has visited Homeboy Industries, but Director Castaneda is unaware of any liaison between Probation and Homeboy Industries.

8B. Probation Report: Special Services Division - Division Director, Shannon Crosby

- a. Youth Report:
 - i. The number of youth currently in placement is thirty-seven (37) youth in probation placement facilities. Two (2) of the thirty-seven are placed in the county, they placed the remainder youth outside of the county. Three (3) are in emergency placement, one (1) in FFA. Twenty-three (23) youth have dual status with DPSS placement, and thirty (30) take part in extended foster care youth.
 - ii. Extended foster care youth can choose where they want to live, and are not all placed within the county and live in a transitional housing program, and those would be in the state, or they may live in Supervised Independent Living Placement (SILP) greater selection of living options and a higher level of independence. Youths placed in county or out of county receive monthly visits by a county representative as mandated, and they also receive a six-month review in court as well.
 - iii. Additionally, if a youth is removed at anytime, e.g. violation of probation, the youth will return to custody, until a subsequent placement can be located. However, if a youth is removed because of allegations, e.g. unlivable conditions etc., they will transfer the youth to another placement without being taken into custody.
 - iv. Non-Minor Dependents. Youth who are between the ages of 18 to 21 in foster care on their 18th birthday qualify for extended foster care services. Typically, under DPSS jurisdiction, there are youth in foster care placement who are at least 17 years and five months who may have probation dismissed and transition to non-probation extended foster care (i.e., transition jurisdiction). Those youth will continue to be eligible for foster funding (stipend) and foster care placements. Most Probation youth under placement orders under 18 are under mandatory placement and not voluntary.

9. DPSS Report: Jennifer Kopfler, Deputy Director

- a. DPSS Overview: Highlights
 - i. The property DPSS was securing is under escrow. Formerly known as The Welcome Center, and will now be known as Harmony Haven. Formerly known as Childhelp, and the property is being purchased in its entirety.
 - ii. Harmony Haven will reduce the need for as many hotels as DPSS has throughout the county. There will be a need to separate some of the youth, and some hotels will still be needed, but most will be mainly on a campus. The census remains at approximately forty (40) each night, DPSS is unable to find placement.



- iii. Students who are in foster care face unique challenges in maintaining educational stability, due to finding placements, and sometimes youth are often transported some distance. DPSS is striving to bring tutoring services to the campus to assist with keeping youth up to date with educational credits.
 - iv. Partnering with other agencies e.g. Behavioral Health, School Districts, and independent living, and tutoring services to have on campus.
 - v. A brief discussion ensued on "Hard-to-Place" Foster Child, and the various reasons, and length of time youth awaiting placement. It was noted several agencies are involved to maximize the networking possibilities for the youth based on their individual needs, so the length of stay varies. Additionally, discussed were efforts explored by DPSS to improve placement.
 - vi. Director Kopfler also mentioned that, because the commission requested the list of current SRTP 's, it gave them an opportunity to see they had a much higher percentage of the placements that are available to them in riverside county that are being utilized by other counties. They intend to look at all contract language, and change the language to reflect that Riverside county is given first preference, along with adding emergency beds to contracts.
 - vii. Briefly discussed, other counties paying a premium, bed holds, foster homes right to refuse placement, hotel incidents that have taken place, staffing cases, hiring as many people as possible, in the process of an RFP for an external staffing agency to staff the Welcome Center and Harmony Haven's environment/Continuum of Care Model that's nestled in the mountains.
- b. DPSS Report Overview: Highlights and Breakdown of July 2023 (Report Provided in Packet).
- i. Statistics In the report, there has been an expected increase in incoming investigations now that schools are back in session.
 - ii. Director Kopfler briefly reviewed the data report. She noted they are hovering at about 5200 youth that are dependent children, and just over 3000 that are in out-of-home placement. The other seventeen (17) to nineteen (19) are in family maintenance with their parents, so they're adjudicated cases and dependent youth, and are not in out-of-home care. There are still about 3200 in out-of-home placements. other counties are accessing such a greater percentage of placements with Riverside county.
 - iii. She noted DPSS plans to review the contracts, to the bottom of how other counties are accessing such a greater percentage of placements with Riverside county.

10. Presentation: Restorative Justice Program – Tamara Alexander Ph.D., Co-Director, Mediation & Restorative Justice Clinic

- a. Highlights of "Restorative Justice Program" Presentation:
 - i. Ms. Alexander, provided an in-depth overview and background of the Restorative Justice Program. The program offers an alternative route to finding justice, bringing together the court, the District Attorney's Office, the police and probation departments, and students from the Dispute Resolution for Juveniles Clinic to provide restorative justice services to Riverside County. In this program, students work creatively to provide a safe and meaningful platform for open communication and mediation between victims and youth
 - ii. Restorative Justice is an approach to justice that aims to get offenders to take responsibility for their actions, to understand the harm they have caused, to give them an opportunity to redeem themselves, and to discourage them from causing further harm. For victims, its goal is to give them an active role in the process and to reduce feelings of anxiety and powerlessness.
- b. Methods:
 - i. Victim-offender dialogue
 - ii. Family group conferencing
 - iii. Restorative conferences
 - iv. Circles of Support and Accountability
 - v. Sentencing circles
- c. In closing, after taking several questions from participants, Ms. Alexander walked through each of the questions and provided answers.

11. New Business:

- a. Group Home / STRTP / Lockups / Juvenile Institutions / BSCC (Inspections)
 - i. Scheduling of Lockups inspection: Commissioner Malsed and Vice Chair Parker volunteered to complete the Lock-ups inspection.
 - ii. Scheduling of Juvenile Institutions: IJH, and Indio Pathways (Unit 4). Inspecting commissioners Parker and Cook. SWJ, Inspecting commissioners, Collopy and Parker. YTEC, Pathways, and Detention, and Placement; Inspecting commissioners, Collopy, Parker and Cook.



Riverside County
Juvenile Justice and Delinquency Prevention Commission

Christopher Collopy, Chair
Paul Parker, Vice-Chair
Laurel Cook, Secretary

- iii. Scheduling Group Home: Scheduling of group homes will be at a later date. DPSS will provide a current group home / STRTP inspection list for the scheduling of this year's group home inspections.
 - iv. Further discussed was Community Care Licensing (CCL) facility locator. Information can be obtained about each licensed facility, often including facility inspection reports, citations, and violations. Director Crosby will provide the website information to the group after today's meeting. Additionally noted, DPSS's Harmony Haven is not a placement facility.
 - v. A brief discussion ensued about Narcan in group homes. It was noted that foster homes, and group foster homes, are not mandated to carry Narcan. Riverside County can only recommend group homes to carry Narcan but, only CCL can mandate them to do so. Noted, was that anyone could carry Narcan. It's very easy to find, and widely available with little or no training.
- b. School Violence Reporting Inconsistencies; Next steps: Commissioner Malsed
- i. Chair Collopy gave a brief rundown of the increase in school violence. He further briefed the commission on the conversation he and Judge Petersen held regarding the increase in violence that prompted the letter that you see in your packet to Judge McLaughlin.
 - ii. The response from Dr. Edwin Gomez, Riverside County Superintendent of Schools, Riverside County Office of Education, had a very thorough list of where to go to find the information requested.
 - iii. Next steps: Commissioner Malsed, receive actionable steps that schools are taking to develop a comprehensive, targeted violence prevention plan and create processes and procedures. The letter is to be vetted by the commission at today's meeting, and sent to Riverside Unified School District Superintendent and other school districts. Once the JJDCP receives a response from Riverside Unified School District. Commissioner Malsed will keep the commission abreast of any response received at the next scheduled JJDCP meeting.
 - iv. Further conversation ensued on definitions and standards of how school violence is defined. A broad definition encompasses various forms of bullying, aggression, fighting, threats, and weapons offenses.
- c. Commissioner Recruitment:
- i. Conversation ensued about changing the current JJDCP recruitment flyer, as the flyer did not seem to capture the attention of the JJDCP target audience. It was noted that one of the best ways to recruit volunteers is to ask friends and family if they or someone they know might want to volunteer.
 - ii. Ramon Leija, Office of Youth and Community Restoration (OYCR), noted that there is interest within the OYCR to provide assistance to the county commissions in their recruiting efforts. The OYCR will notify county commissions, letting them know that using the OYCR social media platform can be one way of reaching a larger, diverse population.
 - iii. Probation, Public Relations department, has already agreed to assist with creating a new flyer. Once, the new JJDCP flyer has been created, it will be forwarded to Mr. Leija, to add to the OYCR social media platform. Mr. Leija additionally, noted that recruiting is a common issue across all county commissions, simply due, to the fact that it's a volunteer position, and that makes for a difficult task. Moreover, he noted that the OYCR will also be asking for each county commission to provide their annual reports.
 - iv. Chair Collopy, inquired if the OYCR could carry school violence issues forward to see what type of feedback is received from other county commissions. Mr. Leija is happy to touch base, with the commission on how they would like to move forward.
 - v. Commissioner Cook noted that while attending next months CPPCA conference, she will broach the subject with other commissions and discuss how other their counties are handling recruitment.
- d. Recruitment efforts are underway, utilizing Probation's
- a. Brief overview of letter, and previously discussed.

12. Correspondence Discussion:

- a. No new correspondence this month.

13. Activities of the Commission:

- a. School Violence
 - i. Previously discussed
- b. Anti-Trafficking
 - i. No updates
- c. By-Laws/Policies/Procedures
 - i. By-Laws completed and uploaded to the Probation website, under the JJDCP Tab, and will no longer appear as an agenda item.



**Riverside County
Juvenile Justice and Delinquency Prevention Commission**

Christopher Collopy, Chair
Paul Parker, Vice-Chair
Laurel Cook, Secretary

- d. Ad-Hoc Legislative Committee:
- i. No updates
- e. JJCC Activity:
- i. Due to a lack of a quorum, The last Quarterly JCC meeting was cancelled, and rescheduled two weeks later, where several things were accomplished.
 - ii. A sub-committee was established to analyze the effectiveness of CBOs across the county, and how services can be more effective all across the county. The sub-committee will look at where CBOs are currently providing services. Currently, services are very Riverside city centric, and the activity in the east county is really not being addressed.
 - iii. On behalf of the JJDPC, commissioner Laurel Cook will join the sub-committee, and will report back to the JJDPC, on the CBO coverage across the county. The subcommittee will include several CBOs, and chaired by the JJDC. Noted, Director Kopfler will send a regional list of CBO's, that are used by DPSS to ensure equity across the county.
 - iv. Ramon Leija (OYCR) – Southern California County liaison, provided a brief run-down of passage of Senate Bill 823, which transfers the responsibility of the California Department of Juvenile Justice to counties providing housing and treatment.
 - v. Mr. Leija summarized the work he's being doing with the OYCR, e.g., meeting with the JJC, JJDPC, Public Defenders Office, Community Partners from across the state, and the sub-committees of counties that are tasked with creating The Juvenile Justice Realignment Block Grant (JJRBG) plans. He noted that, under Senate Bill 823, the Office of Youth and Community Restoration (OYCR) operates within the California Health and Human Services (CalHHS) Agency.
 - vi. Additionally, Mr. Leija provided a brief background of his own life experiences that led him to where he's at today, e.g., incarcerated at a Riverside county juvenile detention center at 17, for armed robbery, Paroled out of Ventura County where he served a year and a half in their fire camp, and returned to his hometown in Riverside county, post incarceration, a felony conviction and a strike. Unable to find work, he volunteered, connected with the Boys and Girls club, worked for the Boys and Men of color, worked for the Juvenile Justice and Delinquency Prevention at the state level. During his time there, he graduated from the University of California, Riverside. Became a representative for the Office of Governor Gavin Newsom for two years, and eventually, moved on to a career with the OYCR.
 - vii. In closing, Mr. Leija responded to comments and questions raised by the participants and noted that the Riverside County JJDPC collaborative efforts are impressive. He encouraged the group to reach out to him if they had any further questions.

14. Old Business:

- a. Youth Justice Committee Meeting (Zoom Call) Update:
 - i. There was a motion to postpone indefinitely, seconded by Paul Parker. Without objection, the agenda item was adopted as postponed indefinitely.

15. Commission Member Reports:

- i. No other reports were provided.

16. Adjournment:

- a. There was no further comment from Commission members or attendees. The Chair thanked all for their participation and adjourned the meeting.

Next Meeting: September 14, 2023, JJDPC monthly meeting cancelled. Commissioners will attend an off-site training session this month. The next regularly scheduled monthly JJDPC meeting will be on October 11, 2023 at 11:30 a.m. (following the 9:30 a.m. JJDPC Quarterly meeting) 2085 Rustin Ave., Riverside, CA 92507 (Room # TBD).

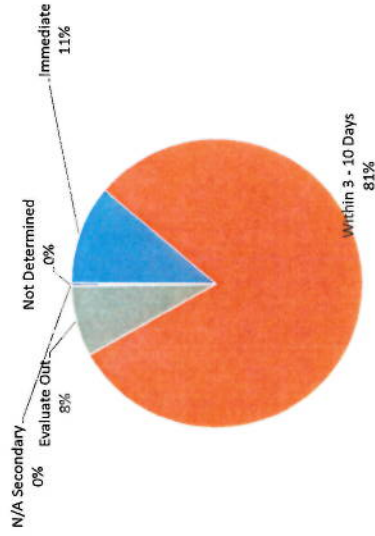
Reporting Month: **Sep-23**

3 months referrals trend

Response Priority Rates	July-23		August-23		September-23		Trends
	Count	%	Count	%	Count	%	
Immediate	288	10.8%	299	10.8%	415	11.0%	
Within 3 - 10 Days	2,195	82.2%	1,506	54.6%	3,033	80.7%	
Evaluate Out	184	6.9%	937	34.0%	299	8.0%	
N/A Secondary	0	0.0%	8	0.3%	1	0.0%	
Not Determined	2	0.1%	6	0.2%	11	0.3%	
Total	2,669	100%	2,756	100%	3,759	100%	

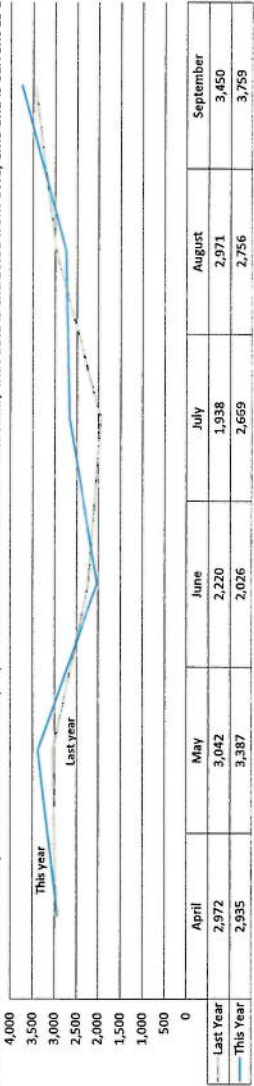
<https://app.safemeasures.org/ca/referrals/>

Referrals by Response Type for September 23



Note: Due to rounding, total may not add up to 100%

***Data for CSEC comes from DAT Unit's monthly OG-1718 CSEC Monthly report and not SafeMeasures. Additionally that data is extracted from CWS/CMS and is current as of 08/11/2023



Reporting Month	Sep-23
-----------------	--------

Allegation Type by Client and by Region

Region	Physical Abuse	Emotional Abuse	Neglect	Sexual Abuse	Other/At-risk	Clients in Month:
Central Intake Center	12	6	53	4	13	68
Centralized Placement Services	16	5	100	15	10	112
Command Post	141	141	373	37	117	567
Court Services & Specialized Investig	8	12	152	4	6	162
Desert	61	62	186	11	40	254
Diamond Valley	69	75	237	20	65	340
Metro	88	77	231	21	72	351
Mid County	100	105	296	23	80	424
Southwest	99	124	319	30	73	457
Training Region	2	38	102	0	6	128
Valley	95	89	303	29	65	425
West Corridor	118	118	376	18	91	505
Clients in Month:	809	852	2728	212	638	3793

Note: This display shows the number of allegation types for clients in referrals started during the selected month. Clients may have multiple allegation types on any given referral. Each allegation type is only counted once for any specific client.

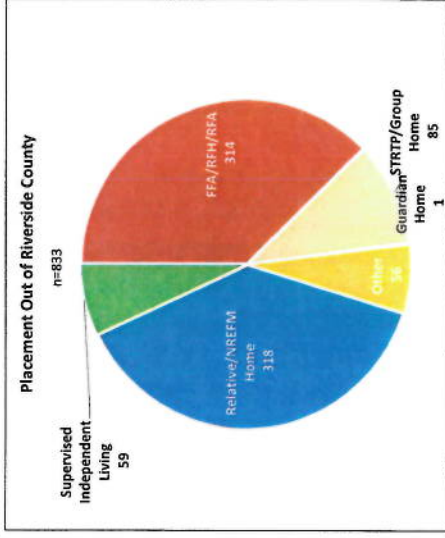
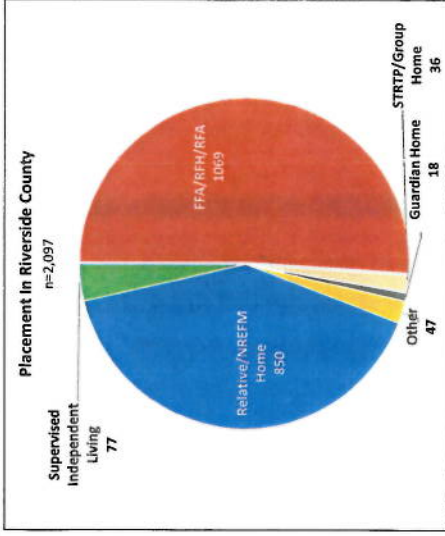
Reporting Month	Sep-23
-----------------	--------

Reasons for Children Exiting Placement

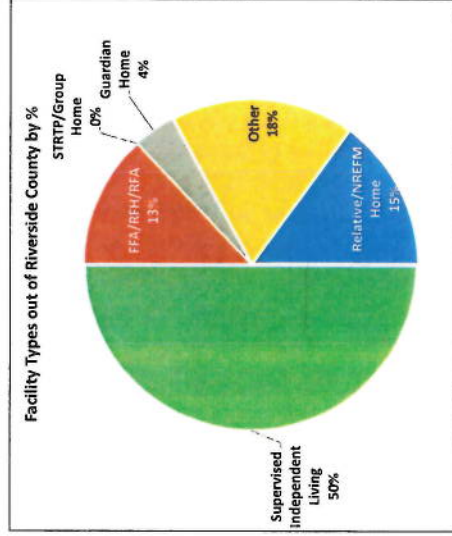
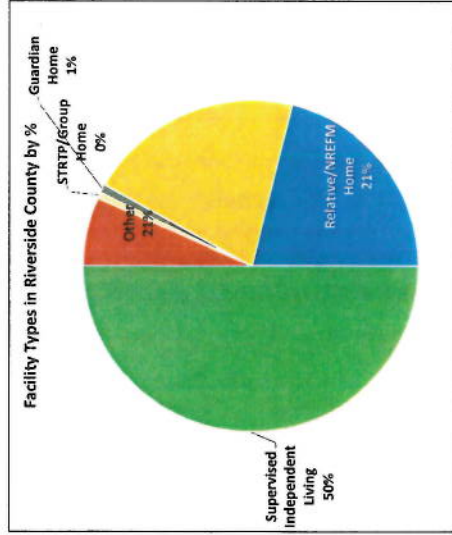
Exit Reason	Sep-23
Adoption	8
Reunification	51
Emancipation	12
Guardianship	8
Other	1
Not Recorded	0
Total	80

Reporting Month: **Sep-23**

Placements of Dependents Categorized by Facility Type :



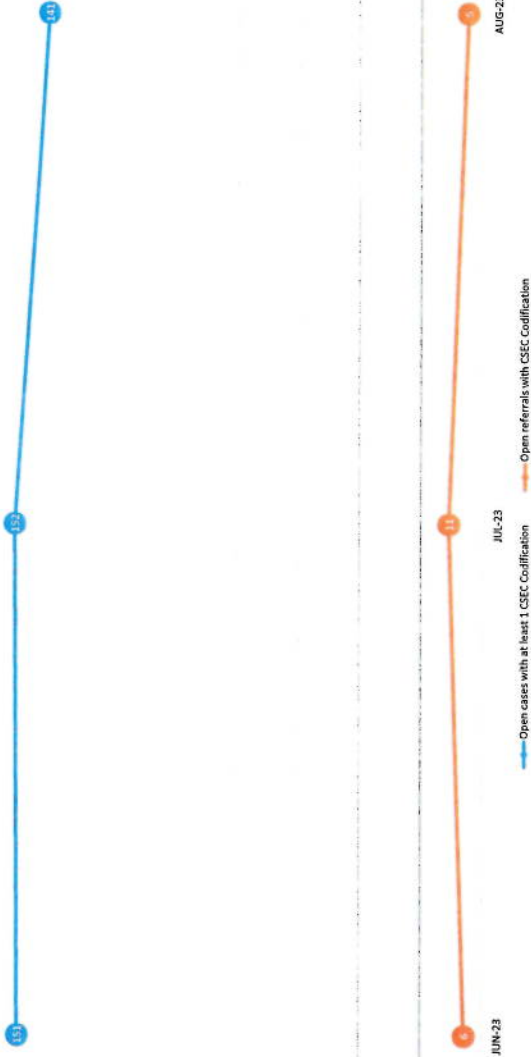
Facility Types by Percentage:



https://app.safemeasures.org/ca/placements_facility_type/crosstab/

Note: Children placed in "Guardian Home - Voluntary" facilities were excluded from the counts. Other include "Court-Specified Homes", "Small Family Homes", "Shelter/Receiving Homes", "Tribally Approved Homes", "Tribe Specified Homes" and "Medical Facilities".

CSEC Referrals and Cases



Note: CSEC Referrals also include Referrals with the Special Project Code "Human Trafficking-Labor"

Three Month Trend CSEC Codification

Month	Jun-23	Jul-23	Aug-23
Open cases with at least 1 CSEC Codification	151	152	141
Open referrals with at least 1 CSEC Codification	6	11	5

Notes:

- *This table reflects the same data on the graph above. It is included additionally to have the three month data trend on a table for viewing preference.
- **CSEC Codifications include: Victims of CSEC Durnig Foster Care, At-risk of CSEC, and CSEC Victims before Foster Care.
- ***Data for CSEC comes from DAT Unit's monthly OG-1718 CSEC Monthly report and not SafeMeasures. Additionally that data is extracted from CWS/CMS and is current as of 08/11/2023
- ****Data is produced on the first week where CWS/CMS data tables have been refreshed, which means that this report may not always reflect the most current month.

BOARD OF EDUCATION

Dr. Angelov Farooq, *President* | Mr. Dale Kinnear, *Vice President*
Mr. Tom Hunt, *Clerk* | Mr. Brent Lee, *Member*
Dr. Noemi Hernandez-Alexander, *Member* | Ms. Renee Hill, *Superintendent*



September 5, 2023

Via E-Mail Only

Mr. Micheal Malsed
cymagill@rivco.org

Re: **August 24, 2023 Public Records Act Request**

Dear Mr. Micheal Malsed:

This letter constitutes the Riverside Unified School District (“District”) initial determination in response to your request for records under the California Public Records Act (“PRA”) pursuant to Government Code section 6250 *et seq.*, received by the District on or about August 24, 2023.

The PRA requires a school district to provide non-privileged, non-exempt documents in response to a request that reasonably identifies a public record or records within its possession. However, the PRA does not require public agencies to compile lists, information, or make those requested documents available within a certain time frame or by a set date established by the requestor. Rather, Government Code section 6253(c) requires that a public agency make an initial determination of whether it has non-privileged, non-exempt documents in its possession responsive to the request and offer a reasonable time frame in which it will produce the records.

Please also note that the Government Code exempts certain categories of records from disclosure under the PRA, and some of those exemptions may apply directly to your requests. (*See, e.g.*, Gov Code, §§ 6254, 6255; Evid. Code, §§ 954, 1040, subd.(b)(2).) To the extent the records you have requested fall within any of the categories covered by one or more of the exemptions to the PRA, the District objects to the request, and will not produce those records. Government Code section 6255 also allows a government agency to withhold records if it can demonstrate that, on the facts of a particular case, the public interest served by withholding the records clearly outweighs the public interest served by disclosure.

Notwithstanding the above, the District responds to your requests as follows.

Request:

1. What are your recording standards and methods for violent incidents occurring on school property?
2. What are your standards for interpreting what is a reportable violent incident?

Response to Request:

Thank you for your interest in understanding information contained in the School Dashboard for schools of the Riverside Unified School District. You noted that “the numbers in the report are without context” and, if I am understanding the request correctly, you asked for an explanation of reporting standards and methods for determining if an incident occurring on school property should be considered “violent”. You also ask, “What are your standards for interpreting what is a reportable violent incident?”

RIVERSIDE UNIFIED SCHOOL DISTRICT

3380 14th Street
Riverside, CA 92501
951-788-7135

BUSINESS SERVICES

6050 Industrial Avenue
Riverside, CA 92504
951-352-6729

CENTRAL REGISTRATION CENTER

5700 Arlington Avenue
Riverside, CA 92504
951-352-1200

BOARD OF EDUCATION

Dr. Angelov Farooq, *President* | Mr. Dale Kinnear, *Vice President*
Mr. Tom Hunt, *Clerk* | Mr. Brent Lee, *Member*
Dr. Noemi Hernandez-Alexander, *Member* | Ms. Renee Hill, *Superintendent*



The information reflected on the dashboard is not the product of local standards. RUSD reports data in the manner prescribed by the California Department of Education. CDE has a website with valuable resources, including a section entitled “Dashboard Resources” with many links. It is found here: <https://www.cde.ca.gov/ta/ac/cm/dashboardresources.asp#:~:text=The%20California%20School%20Dashboard%20displays,%2C%20schools%2C%20and%20student%20groups.>

Additionally, and more specifically, the Data Quest website includes an explanation of how the CDE mapped each of the 33 California Education Code sections reported in CALPADS to their corresponding Federal Offense categories, which include:

- Violent Incident (Injury)
- Violent Incident (No Injury)
- Weapons Possession (No Injury)
- Illicit Drug Related (Includes Alcohol)
- Defiance Only (Not Part of the Federal Hierarchy)

To review this information, please follow this link: <https://data1.cde.ca.gov/dataquest/> Enter “Riverside Unified” in the data box and press “submit.” Select “Suspension Count by Most Serious Offense Category” and press “submit.” Expand the “Report Glossary” link. There you will find information that likely answers your questions.

The District is aware of its obligation under Government Code section 6253.1 to assist you in making more focused and effective requests that reasonably describe an identifiable record or records. Should you wish to, please feel free to contact my office in writing to clarify or discuss this request. The District reserves the right to amend its response and will notify you if any such amendment is necessary.

Sincerely,

Raul Ayala
Director, Pupil Services
rayala@riversideunified.org

RIVERSIDE UNIFIED SCHOOL DISTRICT
3380 14th Street
Riverside, CA 92501
951-788-7135

BUSINESS SERVICES
6050 Industrial Avenue
Riverside, CA 92504
951-352-6729

CENTRAL REGISTRATION CENTER
5700 Arlington Avenue
Riverside, CA 92504
951-352-1200