

**RIVERSIDE COUNTY PROBATION DEPARTMENT
JUVENILE JUSTICE COORDINATING COUNCIL MEETING
NOVEMBER 7, 2016 2:00 P.M.**

MEETING MINUTES

HOST LOCATION: Downtown Law Building, 3960 Orange Street, 1st floor Media Room,
Riverside, CA 92501

CALL TO ORDER:

The meeting was called to order by Chief Probation Officer Mark A. Hake at 2:00 p.m.

WELCOME/OPENING COMMITTEE:

Chief Probation Officer Mark A. Hake welcomed and requested introductions of the agencies represented:

Bernal, David	Youth Development Professional	Boys & Girls Club Coachella Valley
Biegel, Norma	Grant Manager	Safehouse
Bright, Curtis	Sergeant	Riverside County Sheriff
Brown, Natalia	Administrative Service Analyst Grants	Riverside County Sheriff
Castellanos, Rosa	Supervising Probation Officer	Riverside County Probation
Clark, LeeAnn	Office Assistant III	Riverside County Probation
Cook, Laurel	Chairperson	Juvenile Justice Delinquency Prevention Commission
Diaz, Sergio	Chief of Police	Riverside Police Department
Dom, Madeleine	Accounting Technician II	Riverside County Sheriff
Ezinwa, Ginika	Deputy Director, Administration	County of Riverside District Attorney
Glenn, Diana	Youth Outreach Counselor	MFI Recovery
Holstien, Jessica	Senior Accountant	Riverside County Probation
Hulstrom, Bryce	Chief Deputy Probation Officer	Riverside County Probation
Lopez, Gerry	Supervising Deputy District Attorney	County of Riverside District Attorney
Martinez, Christina	Division Director	Riverside County Probation
Masih, Zahid	Youth Outreach Counselor	MFI Recovery
Maynard, Sabrina	Probation Assistant	Riverside County Probation
Mease, Larry	Assistant Division Director	Riverside County Probation

Moreno, Doug	Chief Deputy Probation Administrator	Riverside County Probation
Reynolds, Leon	Deputy Probation Officer II	Riverside County Probation
Rull, Rosario	Assistant Chief Probation Officer	Riverside County Probation
Shepherd, Cari	Supervising Probation Officer	Riverside County Probation
Taylor, Hunter	Deputy District Attorney	County of Riverside District Attorney
Tigerino, Alfredo	Deputy Probation Officer II	Riverside County Probation
Vest, Kevin	Chief Deputy Sheriff	Riverside County Sheriff
von Zabern, Susan	Director	Department of Public Social Services
Walsh-Russ, Diana	Program Director	Riverside County Office of Education
Wilhite, Cynthia	Director of Outreach	Wylie Center
Williams, Cherilyn	Administrative Service Manager	Riverside County Probation

APPROVAL OF MINUTES OF MARCH 21, 2016 MEETING:

Chief Probation Officer Mark A. Hake entertained a motion to approve the March 21, 2016 minutes of the Juvenile Justice Coordinating Council (JJCC) meeting. Motion to accept the minutes as submitted was made by Susan von Zabern, Director, Department of Public Social Services, seconded by Diana Walsh-Reuss, Program Director, Riverside County Office of Education.

Minutes were approved unanimously.

Oppositions/Abstentions: None.

HIGHLIGHTS OF YOUTH ACCOUNTABILITY TEAM

Larry Mease, Assistant Director, Riverside County Probation

- Program consists of 21 Youth Accountability Teams (YAT), county-wide serving 17 school districts.
- There are 428 youth currently on a YAT contract.
- Success of the program is a collaborative, multi-agency effort with teams throughout the county, which consist of a Deputy Probation Officer, Law Enforcement Officer, Deputy District Attorney, and Youth Outreach Counselor.
- YAT referrals are received from a variety of sources which include school officials, law enforcement, parents and self-referral.

- Youth Strength Academies were conducted in the Desert and Riverside. The theme for 2016 was “Reach New Heights” and “Becoming Your Best Future Self” which promoted teamwork, fitness, self-efficacy, and encouraging youth to reach for their higher goals.
- The YSA publication will be distributed, and posted to the website for viewing.
- Parent Project is one of the successful programs for the youth. It is a 10-week course that provides tools for parents raising strong willed minors. Additionally, it provides the parent an opportunity to communicate with other parents with similar situations.
- Partnership with Parent Project Inc., to offer training for 34 probation officers, district attorneys, and youth outreach counselors to teach, and increase the amount of classes offered throughout the county.
- Future goals for the upcoming year will be to improve and standardize all programming in YAT that is offered, and re-evaluate the output measures with California State University San Bernardino (CSUSB) to ensure that specific data is captured and we measure the most useful outcome.
- Meeting with representative of CSUSB has been conducted to exchange information on statistics that quantitatively describe or summarizes the requested data.
- Increasing community outreach efforts for awareness throughout the county regarding the programs offered for at-risk youth.

UPDATE REGARDING NEW JJCPA FUNDED PROGRAM

Leon Reynolds, Deputy Probation Officer II, Riverside County Probation Department

Gave an update on the progress of the new programs funded:

Restorative Justice; Victim Mediation

- Chapman University School of Law and Mediation has been selected as the service provider for the Restorative Justice the Program.
- Overview of the program and the types of matters to be referred, when fully implemented.
- A referral criterion would be a first-time offender, specific victim involved (not commercial entity), and an element of restitution. An offense of property crimes and crimes against persons.
- An estimation of 96 youth per year are expected to participate in the Restorative Justice program allowing the youth the chance to be accountable for their actions, learn from their mistakes without developing a criminal record, victims are given an opportunity to be heard in an controlled setting and to be made whole through mediation and restitution.

Tattoo Removal for Youth

- Two vendors will service the desert community, and vendor selection for the western community will be completed next.
- Program specifications will be introduced to area offices and available for youth referrals.
- Eligibility requirements are youth age 14 or over, good standing with their terms and conditions of probation, and agree not to get additional tattoos.

- Each year the number of youth participants will vary based on multiple factors including the extent of treatment needed due to the ink and tattoo type, the amount of tattoos, and how many youth will follow through with their treatment plan.

Rosa Castellanos, Supervising Probation Officer, Riverside County Probation Department

Community Diversion Team

- Community Diversion Team (CDT) collaboration with Riverside County Department of Education creating an early intervention approach in addressing and preventing juvenile delinquency.
- CDT support systems are in place at 4 schools within the county.
- Eligibility requirements are age 12-17 with a focus on youth that were expelled from local school district for various behavioral issues
- CDT programs are informal probation supervision.

Garden Program

- Community Garden Program was developed by Alfredo Tigerino, Deputy Probation Officer II. The garden is dedicated to educating student on sustainable agriculture and its relationship to the earth, economy, and the community.
- Positive feedback from the school, staff and students has been received.
- Funding for additional bags, fencing, composting, gathering sites, flowers, irrigation and draining systems is needed.
- Students will receive community service credit for the hours spent outside of the classroom participating with the garden project.
- On-going future development and sustainability will be provided by the students and staff.
- Alfredo Tigerino, Deputy Probation Officer II, Community Diversion Team (CDT), Riverside County Probation Department shared that currently the CDT program has 18 youth enrolled. The program is voluntary, and the goal is for students to return to their respective school districts and remain until they graduate.

Gang Intervention for Teens (GIFT)

Sergeant Curtis Bright, Riverside County Sheriff’s Department

- There are eight Regional Gang Task Force teams which provide gang intervention services throughout Riverside County.
- Within the last two months, 82 interventions were completed, and 144 families were contacted with 103 of those families agreeing to participate.
- Statistics from January-October 2016; 151 youth participants. 47 completed the GIFT program with 104 continuing participants.
- Information regarding the youth comes from teachers, parents, and staff. Common issues are the youth’s attendance, grades, behavioral issues, and drug usage.

TYPE OF ISSUE	#YOUTH	SHOWING IMPROVEMENT
Attendance	104	83
Behavioral	81	56
Grades	50	30
Drugs	32	9

- Region 1-East Riverside County, Region 2- Cabazon Pass, Region 3- Hemet/San Jacinto, Region 4- Southwest, Region 6- Perris, Region 7 and Region 8 are participants of GIFT.

FY 2016/2017 BUDGET REVIEW

Cherilyn Williams, Administrative Services Manager, Riverside County Probation (Handout)

- Reviewed the FY 2016/17 Revised Budget Proposal (handout).
- On March 21, 2016, the JJCC approved the FY 16/17 proposed budget of \$12.17M, funding all agencies at 100% of their budget request.
- This budget was balanced using:

FY16/17 estimated JJCPA state allocation	\$6.37M
One time FY 15/16 funds	<u>\$5.80M</u>
	<u>\$12.17M</u>
- Since the approval of the proposed budget, the state allocation schedule have been finalized and distributed by Department of Finance. Based on the final schedule the FY16/17 JJCPA Allocation has increased by \$36,560 (\$6.40M).
- In addition to an increase in the statewide allocation, the DOF also distributed one-time growth funds in the amount of \$1,855,140, with a \$555,308 increase from the previous estimated amount. Growth funds are not guaranteed and are based on excess VLF and state tax revenue above estimated amounts.
- The member agencies were also able to submit finalized year end numbers. As a result the FY 15/16 carryover increased by \$333,293.00 to a final amount of \$1.19M
- Based on the adjustments to the available funds, there is an overall increase of approximately \$925,161.00.
- The Probation Department is proposing that the additional one-time revenues be placed in the contingency fund. This will increase the contingency balance from \$4.09M to \$5.01M. This proposal would not impact the current budget in place for all member agencies. The contingency is available for agencies to come back to the JJCC and request additional funds if needed.

Chief Probation Officer Mark A. Hake entertained a motion to approve the FY2016/17 budget proposal of the Juvenile Justice Coordinating Council (JJCC). Motion to accept the budget proposal as submitted was made by Laurel Cook, Chairperson Juvenile Justice Delinquency Prevention Commission, seconded by Sergio Diaz, Chief of Police, Riverside Police Department. The budget proposal was approved unanimously.

Oppositions/Abstentions: None

PUBLIC COMMENT

No comments

COUNCIL COMMENTS

Chief Hake encouraged the council to have dialogue, explore, and review areas where there might be a need in our county as it relates to the Juvenile Justice and Delinquency Prevention and submit proposals for a one-time allocation from the contingency fund.

Bryce Hulstrom, Chief Deputy Probation Officer, commented that utilization of the contingency funds has the potential for distribution to expand, improve or establish services. He asked that ideas be sent to him for further review.

Assistant Chief Rull elaborated on a one-time allocation from the contingency fund that can be proposed for various ideas to be implemented for new programs or new projects to supplement an existing one. This allocation has increased annually due to growth and has been rolling over yearly, and it is available for use. This funding does have an end date.

Chief Mark A. Hake thanked everyone for their attendance.

Meeting adjourned.

Next JJCC Meeting

Date/Time: March 20, 2017 at 2:00 P.M.

Location: 3960 Orange Street, 1st Floor Media Room
Riverside, CA.

Minutes submitted by Secretary Gail Moore